

Ennerdale & Kinniside Parish Council

Minutes of meeting held on Wednesday 13 July 2016
in St. Mary's Community Centre, Ennerdale Bridge.

56.07.16: In Attendance: Cllrs Denham-Smith (Chair), Topping, Johns, Ayling, Wood.

Also in attendance: Rev. Ian Parker, Dave Smith (Clerk - retiring) Susan Denham-Smith (New Clerk)

57.07.16: Apologies: Cllr McMullen, Cllr Outhwaite.

The Chair, Cllr Denham-Smith welcomed everyone to the meeting.

58.07.16: Declarations of Interest:

Cllr Wood declared an interest that Flood Planning affected his house.

59.07.16 Minutes of the previous meeting:

The minutes of the March meeting were accepted as a true and accurate record.

Proposed: Cllr Denham-Smith

Seconded: Cllr Wood

The Chair duly signed them.

60.07.16 Introduction of the new Clerk to the Council:

Susan Denham-Smith was introduced as the new Clerk.

61.07.16 Co-option of a new Councillor:

No progress has yet been made in co-opting a new Councillor. Cllr Ayling, suggested he may be able co-opt an acquaintance.

Cllr Woods stated that there will potentially be another vacancy coming up as he is leaving and will tender his resignation at the next meeting. Cllr Woods noted that if the Council drops to less than 8 members then if 2 don't attend it will not be quorate.

Cllr Woods' current duties were discussed with a view to how they will be shared amongst the current Councillors.

- Neighbourhood Watch reports will be forwarded to Cllr Topping. 2 people are needed to stand on the Neighbourhood Watch committee but they do not need to be Parish Councillors
- Police Reports to be forwarded to Cllr Denham-Smith.
- Highways reports come from Kevin Cosgrove to the clerk for distribution. Muir Lachlan has formally accepted the post of Highways liaison and will report to the Parish Council and liaise with the Highways on their behalf. Cllr Wood has notes of

ongoing activities with the Highways. It was discussed that the Highways will be looked after by Muir Lachlan. Cllr Wood will forward this list to ML.

- Nuclear issues will be taken on by Cllr Denham-Smith
- The Chair’s duties are listed in a portfolio which will be forwarded to Cllr Denham-Smith
- The 217 bus route meetings will be attended by Cllr Ayling. The next meeting is on 28 July at 4pm
- Dales and Fells and LDNPA both have daytime meetings. No agreement was made as to how these will be carried forward

62.07.16 Public Participation:

Rev Ian Parker had received a report that information about Parish Council meetings was not displayed on the notice board. Cllr Wood has keys for the notice board which will be passed onto Susan Denham-Smith (Clerk).

Action: Keys to be passed on to (Clerk) Dates of future meetings to be displayed

Cllr Woods has the SID both for use and storage and will pass it onto Cllr Denham-Smith for storage. It was noted that the SID is covered under the parish insurance, but that the post required to erect it must be put in place by Cumbria Highways in order for it to be covered by public liability.

Action: SID to be passed onto Cllr Denham-Smith

Ongoing Action: to chase Cumbria Highways

63.07.16 Progress Reports:

A: Clerk’s report (inc. correspondence)

The following actions from the previous meeting had been undertaken,

46.05.16: Clerk to inform CBC of the resignation of Cllr. Shail: Done

48.05.16: Clerk to contact Susan Denham-Smith re: position of Clerk: Done

48.05.16: Clerk to move items led by Cllr. Outhwaite up the agenda: Done

51.05.16: Cllr Wood to pass on PC Willison details to Haile & Wilton PC:

51.05.16: Cllr. Denham-Smith to speak to Muir Lachlan re: Highways Portfolio: Done

30.03.16: Clerk to send out all payments: Done

Correspondence	For information	For action
AON Public Liability Insurance Received. A copy to added to the noticeboard.	X	X
Rishi Sunak MP for Richmond Yorks is seeking support from Councils and National Parks along the Coast to Coast to petition Government to make the route an Official National Trail. It was agreed that the Council will send a letter of support. Proposed: Cllr Johns, Seconded: Cllr Ayling. Cllr Denham-Smith to sign and return the petition.		X
CALC Newsletter	X	
NUGEN stage 2 consultation pack – stage 2 ends at the end of July. Pack passed on to Cllr Denham-Smith	X	
Pensions Regulator, regarding the need for all employers to provide a pension. David Smith to follow up and pass		X

information to Susan Denham-Smith. SDS to make her own enquiries and return the form		
LDNPA Local Development Scheme	X	
LDNPA Statement of Community Involvement	X	
Environment Agency: Cumbria Flood Action Plan. Clerk to contact Louise Antoine and invite him to the September meeting.	X	Sept Meeting

All relevant electronic mail has been forwarded to councillors

B: United Utilities Liaison Group (Cllr. Outhwaite)

Cllr Outhwaite sent a report in absentia (**see attached**), which was read out by Cllr Denham-Smith. Progress is being maintained on the key items of discussion.

The proposed car park at Low Moor End will be monitored through the Community Led Planning process. Cllr Johns is aware. Cllr Johns also commented that the pipe work is neater, and was also impressed by how much work has been done.

C: RNEC (Cllr Outhwaite):

No report

D: ECRAAG (Cllr Ayling)

Cllr Ayling confirmed that the MUGA and associated equipment have now been erected. MP Jamie Reed cut the ribbon. Some consideration now needs to be given to now how best the area is managed, as there has already been some evidence of misuse.

Bridge Park play equipment has been dismantled and is subject of ongoing action to restore it to a memorial garden, by Autumn when the licence for use as a play park ends.

Thanks to Duncan Styles for his assistance.

E: Bus Service 217 (Cllr Wood)

Cllr Wood reported on the last meeting of the 217 group. He explained that the group was proposing to set up an “unincorporated association” to run the bus service. This was necessary as the County Council are no longer facilitating this service.

Cllr Wood noted that the group of 4 Parishes were concerned that if Ennerdale did not agree to become part of the new controlling entity then they may not be able to apply for a Bank Account.

The current bus route contract expires on 30 September 2016 when Cumbria County Council are pulling out. They may increase the contract by 6 months if the 217 group can get funding. CCC need to provide user figures by 28th July.

Various options were discussed about how Ennerdale Parish Council might support the bus route financially, but Cllr Denham Smith was clear that the Council should not be involved in formally being part of the management structure. This is not practical given that Ennerdale and Kinniside is only funding 3% of the levy, at a risk of 25% of the liability.

Feedback we are receiving from the Community Led Planning Process suggests people are not overly concerned about using the 217 service, but might be interested in supporting alternative transport options.

Cllr Denham-Smith commented that we have agreed to contribute this year and we need to say sooner rather than later if we are to pull out. We will honour the £200 for the year, then review our position based on the Community Led Plan before the November meeting.

Action: Cllr Wood will report at the July 28th meeting to say that based on the CLP we will not be participating in the controlling entity. The Parish will honour the £200 previously approved and will confirm in November future contributions.

F: Connecting Cumbria: (Cllr Topping)

Cllr Topping commented that the project is delayed by 12 months with little communication from BT.

Cllr Topping has been trying to communicate through the official email channel, but to no avail. It was agreed the Council should draft a letter to be sent to the CCC/BT/BT Openreach at the Highest level/Jamie Reed

Action Cllr Topping to draft letter.

G: Community Led Planning (Cllr Johns):

Resissue of grant from ACT has been increased by invoices we have paid. These need to be claimed back from "Action with Communities in Cumbria".

Action: Clerk to fill in form and copy invoices

A meeting was held last week. A 42% return was made on the questionnaires. Cllr Denham-Smith will write a report of the process and key issues from the responses. This will be sent to the Community Led Planning Group and then to the Councillors.

Action: Cllr Denham-Smith to write Executive Summary

Cllr Johns summarised the key issues raised by parishioners.

One of the issues was that the Parish Council should be more visible

Action: Cllr Topping to create draft for Newsletter be sent out after each AGM containing an updated list of councillors contact details and meeting dates

There are currently no new planning applications to consider.

Two planning applications were dealt with between meetings:

Ref: 7/2016/4031
Location: Bleach Green Car Park, Bleach Green, CA23 3AS
Proposal: Visitor interpretation panel
Reply by: 17th June 2016

Ref: 7/2016/4032
Location: Public car park, Bowness Knott, Ennerdale CA23 3UA
Proposal: Visitor interpretation panel
Reply by: 24th June 2016

A response of 'No Objections' was sent to both applications.

Notice of Planning Permission:

Ref: 7/2016/4118: Kibo, 6 Kirkland Road Ennerdale Bridge CA23 3AZ - two storey rear extension plus single storey side and front extension.

65.07.16 Report from the Police/Neighbourhood Watch

Cllr Wood reported:
Neighbourhood Watch reports sent out:
May 0,
June 2

Police reports:
April & May
Suspicious Incident 1,
Theft 2,
RTC 1

Rev Parker and Cllr Topping volunteered to forward the Neighbourhood watch emails.

Action: Neighbourhood watch to be informed of Cllr Toppings email address to receive the alerts.

66.07.16 Highways Issues:

Cllr Wood has an updated list of issues from Kevin Cosgrove. This will be forwarded to Muir Lachlan who will follow up on progress.

A proposal in the Whitehaven News from County Councillor Knowles to make the Cold Fell road "access only" was raised. It was noted that if this became a firm proposal the Parish

Council would be consulted. At the appropriate juncture the Parish Council can respond based, if necessary, on the Community Led Plan.

Action: Contact Cllr Kowles at the back end of the year to make comment based on the results of the PLC.

Cllr Topping reported that the Speedwatch group are talking to Lamplugh/Kirkland to extend the catchment and grow the volunteer pool.

Action: Cllr Topping to continue discussions with the aim of expanding coverage.

67.07.16 Council Finance:

David Smith (Clerk) reported that the balance of the main account was £10,620.18 as of the latest statement dated 20th June 2016 in the account.

The following 5 payments were agreed:

The Clerk's salary quarter 1

HMRC PAYE quarter 1

The Clerk's expenses ¼ 1

Website 2 x invoices to Cllr Topping

The above payments have been taken into account, and the reconciled balance of the account as of 13 July 2016 is £10,119.53p

Cllr Denham-Smith commented that we need to extend the signatories on the bank account.

Action: Cllr McMullen and Clerk to follow up

68.07.16 Feedback from other meetings attended:

Cllr Woods spoke about the Cold Fell group – Cllr McMullen is the representative and the E&K Clerk DS supplied secretarial support to the group. Muir Lachlan is keen to support the group. Initially each of the Councils agreed to provide secretarial services in rotation, (Haile and Wilton, and Ponsonby). It was agreed that as the new Clerk is now busy learning the job with Ennerdale Parish Council Cllr McMullen should ask the Cold Fell Group to arrange for the other parishes to take over the administration of the group.

Action: Cllr McMullen to inform The Cod Fell Group that for the next year Ennerdale cannot provide secretarial support.

69.07.16 Items for the next meeting:

Rachel Oakley's update for the September meeting will be postponed given that the Environment Agency is attending to update the PC on flood related issues.

Action: Cllr Denham-Smith to email Rachel.

Cllr Johns will be absent from the next meeting

70.07.16 Date of the next meeting:

**7.00pm on Wednesday 14 September 2016 in St. Mary's Community Centre, Ennerdale
Bridge**

Signed: _____ **Date:** _____

Chair

Susan Denham-Smith, Clerk to Ennerdale & Kinniside Parish Council, Tel: 01946861270

E.mail: ennerdaleclerk@btinternet.com