

Ennerdale & Kinniside Parish Council

All members of the public are invited to attend The January meeting of the Ennerdale & Kinniside Parish Council in Ennerdale Community Centre, St. Mary's Church, Ennerdale Bridge, on Wednesday 9 May 2018 at 7:30pm

Agenda

1. **Apologies:** to receive apologies and to note the reasons for absence.
2. **Declarations of Interest:** to declare any personal or prejudicial interests in agenda items.
3. **Minutes of the previous meeting:** to consider approval of the minutes of the March 2018 meeting of the Council.
4. **Co-option of a new Councillor:**
The Ennerdale and Kinniside Parish Council has an opening for two more Councillors
5. **Public Participation:** residents are invited to give their views and questions to the Council on issues on this agenda or raise issues for future consideration.
6. **Copeland Borough- Cumbria County- Council Update** – Cllrs Dirom/Lamb
7. **Planning Application 11 Dwellings, Kirkland Road, Ennerdale Bridge**
 - Report Sent 21/3/18 setting out objections
 - Reports received by E&KPC from LDNPA, CCC, UU, EA, NE
8. **Parish Council Insurance Renewal**
9. **Progress Reports:** for information
 - A: **Clerk's report** (incl. outstanding actions, correspondence and planning)
 - Planning Application replies
 - Common Land Maps
 - Newsletter
 - Knotweed
 - B: **Defibrillator Project** – (Cllrs Outhwaite/Johns)
 - Update
 - C: **GDPR** (Cllr Denham-Smith)
 - Registration with the ICO (£35 – See Council finances)
 - Receipt of NALC Toolkit
 - Consider Actions in the NALC Toolkit:
 - Carry out Data Audit
 - Identify and document lawful basis for processing and retaining data
 - Review and update policies
 - Review and refresh existing consents
 - Review procedures for a data breach
 - Create a Data Register
 - Procedure for Subject Access Requests
 - D: **Asset Register update** (Cllr Denham-Smith)
 - Common Lands Registration - Maps received identifying exact ownership of Braemar Parish Ground, Bowness Knott Parish Quarry, Cragfell Parish Quarry, Latterbarrow Parish Quarry - maps CL103,4,6 &7.
 - Request to share the information with Forestry Commission by Gareth Browning
 - Cost value of Off-road footpath
 - Addition of Filing Cabinet to the AR (123/03/18)
 - Conclusion of Asset Register as a complete file, to be reviewed annually.
 - E: **Village Open Spaces Maintenance** (Cllrs Outhwaite/Lachlan/Denham-Smith)

- Map of maintenance areas in the village and frequency of maintenance,
- Contract with Mr Crozier/maintenance contractor (Cllr MDS)

F: Highways Issues: to consider and raise issues of concern regarding highways and footpath maintenance and road safety concerns. Cllr Lachlan)

G: Cold Fell Action Group (Cllr Lachlan)

H: West Coast Travel Plan, Off-Road Footpath (Cllr. Outhwaite)

I: Wild Ennerdale update (Cllr Outhwaite)

- Footpath Grant Application
- Stewardship Plan

J: United Utilities Liaison Group – (Cllr Outhwaite/Cllr Lachlan)

K: Newsletter (Clerk's report)

- Discussion with Mr M Watts Contact Magazine.

10. **Neighbourhood Watch and Police reports**
(Report from Mr Topping & Rev Ian Parker)

11. **Annual Parish Meeting (Cllr Denham-Smith)**

- Format
- Promotion

12. **Grant Applications**

- St Mary's Grounds Maintenance

13. **Council Finance:** to consider any payments and/or grants to be made and receive an updated bank reconciliation.

- Employee Pay review
- Add Cllr Johns as signatory (forms to sign)
- 3rd Signatory required
- Removal of Cllrs Topping and McMullen as signatories to be agreed

Payments

- CPSL Annual Payroll Fee
- Filing Cabinet
- ICO Registration Fee
- CALC Annual Subs
- GDPR Training Course
- Grass & Hedge cutting
- Grant Application Lamplugh Sports

Bank reconciliation

14. **Councillor Matters:** Feedback from other meetings attended: not covered by other agenda items.

- 3 Tier Meeting – Cllr Lachlan

15. **Items for the next meeting:** for councillors to suggest items for the next agenda.

- Clerk Staff Pay review and Professional Development Review.

16. **Date of the next meeting:**

Wednesday 10 July 2018 at 7.00pm

Ennerdale & Kinniside Parish Council

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