

Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Ruten Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.
Tel: 01946 861270

Minutes of the meeting held on Wednesday 8 March 2017 in St Mary's Church Ennerdale Bridge

Present

Cllrs Denham-Smith (MD-S) – Chairman

Councillors

Ian Topping (IT), Ric Outhwaite (RO), Chris Ayling (CA) Bridget Johns (BJ)

Also in attendance

Rev. Ian Parker (IP), Susan Denham-Smith –Clerk (SDS), Muir Lachlan (ML) Rachel Oakley (RLO)
and Peter Maher (Public Attendee)

Minute Number	Item	ACTION
121/03/17	<p style="text-align: center;">Apologies for Absence</p> <p>Resolved – No apologies received.</p>	
122/03/17	<p style="text-align: center;">Declarations of Interest</p> <p>Resolved: that Cllr MD-S declared an interest in the Clerk's employment and expenses negotiations.</p>	
123/03/17	<p style="text-align: center;">Minutes of the Parish Council Meeting Held on 11 January 2017</p> <p>Resolved: that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 11 January be confirmed as a true record and signed by the Chairman.</p>	
124/03/17	<p style="text-align: center;">Co-Option of new Councillor</p> <p>The Council has vacancies for 2 councillors, (6 instead of 8). SDS reported that both CALC and CBC advised that it was acceptable to keep unfulfilled vacancies open, and that the process to reduce the number if Councillors is set by CBC but the number required to be Quorate is set in the Standing Orders and should not fall below the current 3 so by reducing the numbers the level to be quorate would not be affected.</p> <p>Resolved: Muir Lachlan signed Th Declaration of Acceptance of Office to become Councillor (minute 110/01/17) and it was agreed that everybody would continue to try and find a volunteer to fill the last vacancy with one resident identified who had shown and interest to be invited more formally to consider the position.</p>	ML/BJ
125/03/17	<p style="text-align: center;">Public Participation</p> <p>A member of the public reported that the street lighting between Vicarage Lane and Tom Butt is very dark. The issue was originally raised by somebody in Kents Bank. This concern to be taken up on Highways item of the next agenda.</p> <p>A member of the public spoke of a VIP visit to the village to take place on 10 April 2017. The Parish Council was asked to fulfil its Civic Duty to meet and greet said VIP. The purpose of the visit was to visit The Gather and unveil a plaque. Any further explanation of the visit was</p>	

	embargoed until 28 March 2017.	
126/03/17	<p style="text-align: center;">Brown Tourist Signs</p> <p>Following advice from Phil Groom (Highways) that Brown Signs to direct to the Village did not fulfil their criterion for use it was Resolved: to not pursue this project</p>	
127/03/17	<p style="text-align: center;">Street Signage at Forestry Houses</p> <p>Deliveries are going astray and visitors are having difficulties finding addresses at Forest Houses down to Church Cottages. Resolved: for ML to discuss the options with Kevin Thompson (Highways)</p>	ML
128/03/17	<p style="text-align: center;">Emergency Volunteer Coordinator Training (Cllr Johns)</p> <p>Organised by CVS, Entitled, Task Supervisor Training. The training is to equip Task Supervisors with skills and knowledge to lead small groups of volunteers in practical tasks in the case of an emergency. This will be important for The Resilience Plan. The course is on Wed 22 March, Town Hall Cockermouth and is Free of Charge. Resolved: Cllr Lachlan will attend.</p>	ML/BJ
129/03/17	<p style="text-align: center;">Wild Ennerdale update Rachel Oakley</p> <ul style="list-style-type: none"> • Minutes from previous meetings for the Forestry Plan and Stewardship Plan were available – The Stewardship Plan is being worked on slowly and a draft document is planned for the end of year. It is intrinsically linked to forest design plans. Mapping was delayed by phytophthora disease but as no more outbreaks have been detected by aerial observations planning can be resumed. <p style="text-align: center;">Mitigation Planting</p> <ul style="list-style-type: none"> • As a condition of the planning consent for the West Cumbria Pipeline Proposal mitigation planting of native woodland trees was required. Areas at the head of the Ennerdale Valley at the eastern end have been identified. As part of the planning process there will be a consultation process by United Utilities. • The compensatory planting will help to soften the boundaries of the often stark lines of the forest edges and fits in with the plans and aspirations of the Wild Ennerdale Partnership. Diane O’leary (Pearls in Peril River Ehen Rivers trust) will update LDNPA • The need for Wild Ennerdale to be planting outside the forest boundary, and question of whether adequate consultation had taken place was raised, asking should any tree planting happen outside the forest boundary, or if the area in question was even the most appropriate place for new trees. <p>Resolved: for the Parish Council to keep a watching brief and ensure that LDNPA inform us of planning/consultation.</p> <ul style="list-style-type: none"> • Wild Ennerdale Events on-line permission form is to go live on the web site in the next couple of months. This is a web contact and application form to help event organisers have one point of contact when planning events in the valley. • The Ennerdale Centre funding required a provision of a level of visitor interpretation. Groups working on this have stalled. Wild Ennerdale is supporting the initiative and RLO with finance from Wild Ennerdale and there has begun to be some 	AII/MDS

	<p>progress.</p> <ul style="list-style-type: none"> It was queried how the Ecology Report via the working group has been shared and commented that the United Utilities Liaison group provided a lack of information. The next meeting is on 6 April. <p>Resolved: RO to share the Ecology Report among Councillors and attend meeting and feed back</p> <ul style="list-style-type: none"> Thankyous to Cllrs ROuthwaite (Wild Ennerdale) , and ML (squirrels) IT (web site) 	RO
130/03/17	<p style="text-align: center;">Progress reports</p> <p>A: Clerk's Update Resolved that the Clerk's Report be accepted with the following actions to be completed:</p> <ul style="list-style-type: none"> Funding request by Susie Ramsden of the Cumbria Dyslexia Project to be forwarded to Councillors and the item to be added to the agenda for May Road Safety Group proposal by Sgt Mitch Franks (Cumbria Constabulary). Cllr McMullen volunteered to represent the Parish Council at the proposed meeting. SDS to forward the letter to Cllr Mc Mullen/confirm contact to Sgt Franks. Cllr Johns to attend The Good Councillor Course in June. SDS to make the booking. 	<p>SDS</p> <p>SDS/CM</p> <p>SDS</p>
131/03/17	<p>B: Defibrillator Project (Cllr Johns) Due to lack of time to make any progress it was resolved: To continue to carry out the actions from 113/01/17, starting with:</p> <ul style="list-style-type: none"> An "E" search of past documents to confirm the details of BT's offer of a donation of a Defibrillator unit 12 -24 months ago (SDS) and then(ML) to follow up to see if the offer still stands. <p style="text-align: center;"><i>Then in the light of this information</i></p> <ul style="list-style-type: none"> to confirm the exact costs of the project to confirm the exact grant monies required <p>Cllr Johns said she could not take the lead on this project and requested that another Councillor/Mr Watts/Abbott assist.</p> <p>Resolved: to reallocate the task when the above research about BT had been carried out.</p>	<p>ML/SDS</p> <p>TBC</p>
132/03/17	<p>C: Community Led Planning Draft Issues and Aims document (Cllr Johns) Cllr Denham-Smith tabled a rough stylistic draft Resolved:</p> <ul style="list-style-type: none"> The style of the draft was agreed to be a good format and Cllr Denham-Smith should complete the draft in that format for presentation to the Councillors for final agreement and proofing 	MDS/BJ
133/03/17	<p>D: National Grid (North West Coast Connections – NWCC) Cllr Denham-Smith</p>	

	Nothing currently to report	
134/03/17	<p>E: Grant Application Form – Cllr Denham-Smith Resolved: to draft a 2nd edit including comments discussed for adoption in the May meeting:</p> <ul style="list-style-type: none"> • Discretionary funding would be available at other times, (outside the standard deadlines) • % membership/who will benefit box to be reworded 	MDS
135/03/17	<p>F: Wild Ennerdale, West Coast Travel Plan, United Utilities Liaison Group, Off-Road Footpath (Cllr. Outhwaite)</p> <p>Wild Ennerdale & WCTP nothing further to report from the meeting 7/3/17 beyond the report made by Rachel Oakley</p> <p>United Utilities Liaison Group</p> <ul style="list-style-type: none"> • The next meeting is scheduled for 6/4/17. Drainage from the off-road footpath is scheduled for discussion. • Water Treatment Works concern was expressed about traffic load in the village during construction works <p>Resolve: to contact UU with concerns regarding traffic load and safety in the village at school run times</p>	RO ML/SDS
136/03/17	<p>G: Neighbourhood Watch (Cllr Topping)</p> <ul style="list-style-type: none"> • Reported incident of break in at the Shepherds Arms and The Stork at the same time. • Offer of a cycle marking scheme at £5 per cycle. It's a Copeland Police Scheme promoted by Neighbourhood Watch We can put on an event in the village and maybe use the school as a venue. <p>Resolution: Cllr CA to talk to the school about an event/offer to the children to use the school as the venue.</p>	CA
137/03/17	<p>H: Clerk Contract of Employment to include adopting: Grievance Procedure, Health and Safety and Equal Opportunities Policies.(Cllr Topping) Resolved:</p> <ul style="list-style-type: none"> • to sign the Contract of Employment between E&KPC and Susan Denham-Smith (The Clerk) – Signed by Susan Denham-Smith and Ian Topping • to adopt Grievance Procedure, Equal Opportunities and Health & Safety Policies (Subject to grammar alterations suggested by Cllr IT). • Acquisition of an accident book by Cllr D-S 	IT/SDS MDS
138/03/17	<p>Highways Issues: to consider and raise issues of concern regarding highways and footpath maintenance and road safety concerns.</p> <ul style="list-style-type: none"> • Parking by The Shepherds Arms and on the pavement by The Gather are an issue <p>Resolved: Cllr ML has spoken to The Manager of the Shepherds Arms Hotel. Cllr ML to speak to The Manager at The Gather about parking on the pavement.</p> <ul style="list-style-type: none"> • Whitelines work will commence imminently • Ennerdale to Kirkland road closure/resurfacing had been 	ML SDS

	<p>moved to 23 March. The highways had been contacted regarding local access.</p>																															
139/03/17	<p>Council Finance: to consider any payments and/or grants to be made and receive and an updated bank reconciliation to be presented. Resolve: to make the following payments:</p>																															
	<table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Description</th> <th>Amount</th> <th>Cheque number</th> </tr> </thead> <tbody> <tr> <td>08/03/2017</td> <td>Susan Denahm-Smith</td> <td>4th Q Salary</td> <td>£ 356.40</td> <td>000495</td> </tr> <tr> <td>08/03/2017</td> <td>Susan Denahm-Smith</td> <td>4th Q Expenses</td> <td>£25.71</td> <td>000496</td> </tr> <tr> <td>08/03/2017</td> <td>Mr M Watts</td> <td>St Mary's Grant</td> <td>£ 300.00</td> <td>000497</td> </tr> <tr> <td>08/03/2017</td> <td>CPSL</td> <td>Payroll</td> <td>£ 16.80</td> <td>000498</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>£722.91</td> <td></td> </tr> </tbody> </table> <p>Resolved: to accept the Bank Reconciliation dated 8 March 2017, current account balance £7,708.43. With uncleared balance of £6,961.52 made up of: £722.91. spend agreed at this meeting and £24 unrepresented cheque (The Gather) (At time of meeting statement no 207 dated 3 March 2017 not received).</p> <p>Resolved: to accept and counter sign Bank Reconciliation from 11 January to amend formatting error which left part of The Spend Agreed columns blank.</p>	Date	Payee	Description	Amount	Cheque number	08/03/2017	Susan Denahm-Smith	4th Q Salary	£ 356.40	000495	08/03/2017	Susan Denahm-Smith	4th Q Expenses	£25.71	000496	08/03/2017	Mr M Watts	St Mary's Grant	£ 300.00	000497	08/03/2017	CPSL	Payroll	£ 16.80	000498			Total	£722.91		
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139/03/17	<p>Councillor Matters: Feedback from other meetings attended: not covered by other agenda items. The following items were tabled for information:</p> <ul style="list-style-type: none"> • 3 tier meeting – Moorside update Mayor Mike Starkie Spoke, prior to the announcement that Toshiba announced pulling out. 																															
140/03/17	<p>Items for the next meeting: for councillors to suggest items for the next agenda:</p> <ul style="list-style-type: none"> • Resilience plan • Clarify the format for AGM and Annual Parish Meeting prior to the meeting <p>Date of the next meeting: <u>Wednesday 10 May 2017 at 7.00pm</u></p> <p>Meeting Closed at 21:00</p> <p>Chairman.....</p> <p>Date.....</p>	<p>SDS</p>																														

