

# Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.  
Tel: 01946 861270

## Minutes of the Annual Parish Meeting (AGM) Held on Wednesday 10 March 2017 in St Mary's Church Ennerdale Bridge

### Present

Cllrs Denham-Smith (MD-S) – Chairman

### Councillors

Ian Topping (IT), Ric Outhwaite (RO), Chris Ayling (CA), Cath McMullen (CM), Muir Lachlan (ML)

### Also in attendance

Rev. Ian Parker (IP), Susan Denham-Smith –Clerk (SDS), Cllr John Dirom (CBC)

| Minute Number | Item   | ACTION |
|---------------|--|--------|
| 01/05/17      | <b>Apologies for Absence</b><br><b>Resolved</b> – Cllr Johns – reasons - childcare   |        |
| 02/05/17      | <b>Declarations of Interest</b><br><b>Resolved:</b><br>Cllr MD-S - the Clerk's employment and expenses<br>Cllrs ML, CA, The Gather/Hub<br>.  |        |
| 03/05/17      | <b>Approval of Minutes of the Parish Council Meeting held on 11 May 2016</b><br><b>Resolved:</b> that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 11 May 2016 be confirmed as a true record and were signed by the Chairman.  |        |
| 04/05/17      | <b>Election of Chairman</b><br>The Clerk took the Chair of the meeting and asked for nominations for the position of Chairman of the Council for the next 12 months.<br><br>Cllr Denham-Smith was<br>Proposed by Cllr Topping<br>and Seconded: Cllr Mc Mullen.<br><br>All Councillors present supported this nomination and Cllr Denham-Smith took the Chair of the meeting. |        |
| 05/05/17      | <b>Election of Vice-Chairman</b><br>Cllr Denham-Smith (Chairman) asked for nominations for the position of Vice-Chairman of the Council for the next 12 months.<br><br>Cllr Outhwaite was<br>Proposed by Cllr Denham-Smith<br>and Seconded: Cllr McMullen.   |        |

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|          | All Councillors present supported this nomination.  |  |
| 06/05/17 | <p style="text-align: center;"><b>Chairman's Report</b></p> <p>Cllr Denham-Smith delivered his annual report given below:</p> <p>In May 2016, Councillor Wood tendered his resignation from the PC. Councillor topping rescinded his resignation to ensure that the number of councillors did not fall below a significant level, but requested a leave of absence. Councillor Denham-Smith was appointed Chairman and Ric Outhwaite Vice Chairman at the May 2016 AGM. In March 2017 Muir Lachlan was also appointed to the Council. He is welcomed back as a former chairman and active member.</p> <p>The current council membership is Mark Denham Smith (Chairman), Ric Outhwaite (Vice-Chariman), Chris Ayling, Bridgett Johns, Cath McMullen, Ian Topping, Muir Lachlan.</p> <p>The role of Parish Clerk has been ably filled by Susan Denham-Smith. Susan has been on a couple of courses within the year and has contributed significantly in our regular business and ongoing compliance.</p> <p>During the year the Councillors were actively engaged in the following areas:</p> <ol style="list-style-type: none"> <li>1. Completion of the Community Led Plan in draft form. Once accepted this will inform any higher authority of local plans in any planning decision which may arise. It will also act as an important local barometer of key issues, and inform the PC of local priorities. Thanks to Bridgett Johns for chairing this sub-committee.</li> <li>2. The Parish Council secured grant funding for equipment necessary for the Parish to comply with the new Transparency Code.</li> <li>3. The Wild Ennerdale Partnership – working with the partners, the Forestry Commission, United Utilities and Natural England. Thanks to Ric Outhwaite for attending this forum and ensuring that local views are represented.</li> <li>4. The Joint Neighbourhood Forums – on matters of common concern such as housing, policing on an as and when basis.</li> <li>5. Regular dialogue and communication with the Highways Authority – ensuring that local requirements are raised with the appropriate body. Many thanks to Muir Lachlan for his perseverance with the County Highways.</li> <li>6. The Cold Fell Road Action Group – working with representatives of adjoining Parishes, the Police, County and Borough Council and Sellafield Ltd to reduce the impact of commuter traffic on the fell road. Thanks for Cath McMullen for attending this forum.</li> <li>7. Cumbria County Council's "Connecting Cumbria" initiative to connect Cumbria to the Superfast Broadband. This actually arrived within the year to the village. Many thanks to Ian</li> </ol> |  |

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|          | <p>Topping for his work on this project.</p> <p>8. Operated the Speed Indicator Device on occasion to assist with the monitoring of traffic speeds in the village.</p> <p>9. Participation in the United Utilities Community Consultation Group. Thanks to Ric Outhwaite for attending this forum.</p> <p>10. The Local Neighbourhood Watch committee.</p> <p>11. Commenting on planning applications and liaising with the LDNP and Copeland Borough as appropriate. This is on an ongoing, regular activity.</p> <p>The completion of the Community Led Plan has highlighted that traffic issues remain a significant problem. This encompasses speeding, as well as aggressive driving at the bridge in the village. This will continue to be a significant part of the Parish Council's work.</p> <p>I wish to record my thanks to all the councillors for the significant effort throughout the year in attending the various meetings and forums. I also wish to thank the Clerk for accepting this role and for her guidance through the various regulatory issues faced by the Parish Council.</p>  |  |
| 06/05/17 | <p style="text-align: center;"><b>The End of Year Accounts</b></p> <p>The Clerk presented the End of Year Accounts and talked those present through the figures. Total income during the year was £4,081.07p. Total expenditure was £4,734.82. Together with the balance brought forward from the previous financial year, (£8331.75), the balance of the main Parish Council account on March 31<sup>st</sup> 2017 was £7,453.08p. In the Business Reserve Account there was £225.01p, thus giving a total balance of £7,678.09p. The figures had been checked and agreed by Jenny Brunskill – Chapel Consulting, the Internal Auditor. There were no questions from those present.</p> <p>The Clerk explained that although the income over the 2 years had remained almost constant the sources had been very different. Y/E 2016 benefitting from 2 receipts from the Community Event and The National Trust and in 2017 Action in Cumbria. The approximately £1000 greater spend in Y/E 2016 was due to the one-off Gather event in preparation for the CLP.</p> <p>The Annual Governance Statement 2016/2017 (Section 1 of the Annual Return External Audit Form) was accepted and the form signed by the Chairman.</p> <p>The End of Year accounts were formally agreed by the Councillors present, and signed by The Chairman.</p> <p>The Accounting Statements 2016/2017 (Section 2 of the Annual return External Audit Form) were accepted and the form signed by The Chairman and The Clerk.</p> <p>The meeting ended at 7.15pm.</p> |  |

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|  | <b>Chairman</b> ..... |  |
|  | <b>Date</b> .....     |  |