

Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Ruten Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.
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Minutes of the Annual Parish Council Meeting (AGM) Held on Wednesday 9 May 2018 in St Mary's Church Ennerdale Bridge

Present

Cllrs Denham-Smith (MD-S) – Chairman

Councillors

Ric Outhwaite (RO), Chris Ayling (CA), Muir Lachlan (ML)

Also in attendance

Rev. Ian Parker (IP), Susan Denham-Smith –Clerk (SDS), Cllr Arthur Lamb (CCC)

Minute Number	Item	ACTION
140/05/18	Apologies for Absence Resolved – Cllr Johns – reasons - childcare	
141/05/18	Declarations of Interest Resolved: <ul style="list-style-type: none"> • that councillors had all signed and updated the Declarations of Interest sheet in the Declaration of Interest Folder. 	
142/05/18	Approval of Minutes of the Parish Council Meeting held on 10 May 2017 Resolved: that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 10 May 2017 be confirmed as a true record and were signed by the Chairman.	
143/05/18	Election of Chairman The Clerk took the Chair of the meeting and asked for nominations for the position of Chairman of the Council for the next 12 months. Cllr Denham-Smith was Proposed by Cllr Lachlan and Seconded by Cllr Outhwaite It was Resolved that Cllr Denham-Smith should remain in office as Chairman for the following year.	
144/05/18	Election of Vice-Chairman Cllr Denham-Smith (Chairman) asked for nominations for the position of Vice-Chairman of the Council for the next 12 months. Cllr Outhwaite was Proposed by: Cllr Denham-Smith and Seconded: Cllr Ayling. All Councillors present supported this nomination and it was Resolved that Cllr Outhwaite should remain in office as Vice-Chairman for the following year.	

145/05/18	<p style="text-align: center;">The Chairman's Report</p> <p>Cllr Denham-Smith delivered his annual report given below:</p> <p>Councillor's Topping and McMullen have tendered their resignations in the year – leaving a shortfall of 2 councillors. The reduced number of councillors are still quorate, and continue to fulfil the statutory duties of the Council. The current Council membership is Mark Denham-Smith (Chair), Ric Outhwaite (Deputy Chair), Chris Ayling, Bridget Johns, and Muir Lachlan.</p> <p>The role of Parish Clerk continues to be ably filled by Susan Denham-Smith, who ensures that the Council remains compliant in a complex legal and financial field. I am confident that Ennerdale and Kinniside Parish Council remains a well-run and compliant body.</p> <p>During the year the Councillors were actively engaged in the following areas:</p> <ol style="list-style-type: none"> 1. The year has seen the completion and issue of the Community Led Plan in final form. This is a legally important document that will act as a statement of local intent in the event of any contentious issues which may arise from 2018 through to 2023. This also forms a mandate for the PC for the next 5 years. Thanks to Cllr Johns for persevering and pushing this plan through. 2. Work to establish the exact extent of community owned assets is concluding. This has been a long exercise as records go back several decades. This then forms the basis of the Asset Register, and also ensures that insurance cover is sufficient for our needs. 3. The Parish continues to comply with transparency code requirements. 4. The Wild Ennerdale Partnership – working with the partners, the Forestry Commission, United Utilities and Natural England. Thanks to Cllr Outhwaite for attending this forum and ensuring that local views are represented. 5. The Joint Neighbourhood Forums – on matters of common concern such as Housing, policing etc, on an as and when basis. 6. Regular dialogue and communication with the Highways authority – ensuring that local requirements are raised with the appropriate body. Many thanks to Cllr Lachlan for his perseverance with the County Highways. 7. Operated the Speed Indicator Device on occasion to assist with the monitoring of traffic speeds in the village. 8. Participation in the United Utilities Community Consultation Group. Thanks to Cllr Outhwaite for attending this forum. 9. The Local Neighbourhood Watch committee. 10. Commented on planning applications and liaised with the LDNP and Copeland Borough as appropriate. This is on an ongoing, regular basis. This is usually non-controversial but on occasion the PC has acted as a conduit for local opinion for 	

	<p>more significant schemes. Thanks to Cllr Outhwaite for his specialist advice on planning matters.</p> <p>The completion of the Community Led Plan has highlighted that traffic issues remain a significant problem. This encompasses speeding, as well as aggressive driving at the bridge in the village. This will continue to be a significant part of the Council's work.</p> <p>I wish to record my thanks to all the Councillors and clerk for the significant effort throughout the year in attending the various meetings and forums.</p> <p>Cllr Lachlan offered a vote of thanks in support of the Chairman's words for Cllr John's dedication to the work of the CLP, which had already been put to the test, and used with reference to proposed planning applications in the village and the speed review.</p> <p>Cllr Lamb offered a vote of thanks to Cllr Lachlan for his meticulous work on the parish's highways, and for Cllr Outhwaite with regards to the specialist advice he gives with regards to planning applications.</p> <p>A vote of thanks was given to Cllr Denham-Smith for his work as Chairman</p>	
146/05/18	<p style="text-align: center;">The End of Year Accounts</p> <p>The Clerk presented the End of Year Accounts and talked those present through the figures.</p> <p>Total income during the year was £4,413.69p. Total expenditure was £4,183.24. Together with the balance brought forward from the previous financial year, (£7453.08), the balance of the main Parish Council account on March 31st 2018 was £7,683.53p. In the Business Reserve Account there was £225.08p, thus giving a total balance of £7,908.61p. The figures had been checked and agreed by Jenny Brunskill – Chapel Consulting, the Internal Auditor. There were no questions from those present.</p> <p>The Clerk explained that although the income over the 2 years had remained almost constant the sources had been very different. Y/E 2017 benefitting from receipts from Action in Cumbria towards the CLP expenses and Y/E 2018 Transparency Fund grant, of similar value.</p> <p>Audit Regulation has changed slightly this year, and in addition to the acceptance of The Annual Governance Statement 2017/2018(Section 1 of the Annual Return External Audit Form) and the Accounting Statements (Section 2) being agreed a Certification of Exemption from a limited assurance review declaring the parish Council's gross income or expenditure did not exceed £25,000, was accepted and the forms signed by the Chairman.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • to accept the End of Year accounts. • to accept The Annual Governance Statement 	

	<p>2017/2018(Section 1 of the Annual Return External Audit Form)</p> <ul style="list-style-type: none"> • to sign the Exemption Certificate from a limited assurance review • to accept The Accounting Statements 2017/2018 (Section 2 of the Annual return External Audit Form) <p>and that they all be signed by The Chairman and The Clerk.</p> <p>The meeting ended at 7.20pm.</p> <p>Chairman.....</p> <p>Date.....</p>	
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