

Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.
Tel: 01946 861270

Minutes of the meeting held on Wednesday 12 July 2017 in St Mary's Church Ennerdale Bridge

Present

Cllrs Denham-Smith (MD-S) – Chairman

Councillors

Ric Outhwaite (RO), Chris Ayling (CA), Bridget Johns (BJ), Muir Lachlan (ML)

Also in attendance

Rachel Oakley - Wild Ennerdale (ROY) Rev. Ian Parker (IP), Susan Denham-Smith – Clerk (SDS),
Cllr John Dirom – Copeland Borough Council (JD),

Minute Number	Item	ACTION
026/07/17	<p style="text-align: center;">Apologies for Absence</p> <p>Resolved:</p> <ul style="list-style-type: none"> • Cllr McMullen – work commitments • Cllr Topping – illness • Cllr Arthur Lamb (Cumbria County Council) 	
027/07/17	<p style="text-align: center;">Declarations of Interest</p> <p>Resolved: that the following Declarations of Interest were disclosed: Cllr MD-S - the Clerk's employment, pay and expenses. Cllrs ML, CA, The Gather/Hub</p>	
028/07/17	<p style="text-align: center;">Minutes of the Parish Council Meeting Held on 10 May 2017</p> <p>The Clerk confirmed that the page numbering was correct to start at "4". In accordance with good practice the minutes should form a continuous "Book" and the numbering is to follow sequentially through each minute starting this year with the AGM at page 1.</p> <p>Resolved: that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 10 May 2017 be confirmed as a true record and signed by the Chairman.</p>	
029/07/17	<p style="text-align: center;">Co-option of new Councillor</p> <p>Mike Blackhurst of Ennerdale Bridge has declined to be co-opted onto the Council, due to the necessary commitment of time required.</p> <p>Resolved: To continue the search for a new Councillor</p>	All
030/07/17	<p style="text-align: center;">Public Participation</p> <p>The issue of the non-appearance of the mobile Post Office Monday 10 July was raised. Cllr Lachlan had noted the concern and will follow this up to find out why.</p>	ML
031/07/17	<p style="text-align: center;">Copeland Borough Council Update - Cllr John Dirom</p> <ul style="list-style-type: none"> • Local Development Framework (LDF)– A new Design Guide has been published which details design guidelines for future developments in conservation areas in towns to ensure that 	

	<p>building works keep up with local heritage requirements. £1¼ million has been earmarked by CBC for work on shop frontages to be spent via grants.</p> <ul style="list-style-type: none"> • Cllr Lachlan has raised a private objection to the destruction of the Bransty Row, bus station. At a CBC meeting it was said that the destruction has been agreed in outline as it has not been listed, in consultation with English Heritage. • LDF Village Services Survey is being updated. A copy of the current survey has been circulated to the Councillors and an update on the services currently available in Ennerdale Bridge was returned by the Clerk in July. • The Planning Panel has identified a lack of 5 year building land supply. This does not affect Ennerdale Bridge directly, but Lamplugh, has a proposal for 27 houses across from the camping site. (This may result in up to a possible 100 extra cars). Certain developments will not be allowed, and public objections to use of greenfield sites will be considered. Other developments include: 63 houses in Cleator Moor, 100+ in Sandwith and 500 on Harras Moor. • The Boundaries Commission are reassessing the CBC ward boundaries in time for the next elections 2019. 51 Borough Councillors, <u>may</u> be reduced to 25-27. Nationally the average number of people per Borough Councillor is 2000, in Copeland the average is 1100 (Cllr Dirom has only 800). The number of Councillors required will be considered, but portfolio holders will be retained, and then they will reassess how the wards fall. A Copy of the documents relating to the Boundaries Commission's task and dates of meetings have been passed to all Councillors. • Cllr Lachlan attended the meeting on Tuesday 11 July 2017. He pointed out that wards are not parishes. The number of electors in Ennerdale is low and includes Ennerdale, Kinniside and bits of Lamplugh. The Boundries Commission assessment is required by law every 25 years. It was redone in 1974, 1998, and is now due. • Homegroup report, no problems with cladding in the borough. Any buildings with EWl (external wall insulation) attached to brickwork have been rendered and are fire resistant. 	
032/07/17	<p style="text-align: center;">Progress Reports</p> <p>A: Clerk's Update Resolved: that the Clerk's Report be accepted with the following actions to be completed:</p> <p>011/05/17 Ehen Garth to The Gather footpath funding from UU was an historical grant from 2013. Design and provision of the footpath to be encapsulated in the actions of the Community Led Plan (CLP)</p> <p>012/05/17</p> <ul style="list-style-type: none"> • Broken Bench Clerk to continue to make claim and quotes for new bench via insurance company as original 	<p style="text-align: center;">BJ</p> <p style="text-align: center;">SDS</p>

resolution. (12/05/17)

- Copy of ECRAAG constitution still outstanding.

CA

022/05/17

- Social Media Policy accepted and Twitter Account nominated Webmaster/Controller was agreed as Cllr Topping. No revision date was set for this policy at this time.

Date	Correspondence	For Action
24/5/17	NALC Chairman's Letter (Sue Baxter) re 11/11 memorial 2018	X
7/6/17	BDO Auditor – Outstanding information re Asset register and Clerk Salary	Actioned by Clerk
8/6/17	AON insurance Renewal	PL Certificate copied and displayed
12/6/17	CLA+CALC member satisfaction Survey	X
15/6/17	ACTion in Cumbria Household emergency planning leaflets (to hand out)	Copy of letter requested by email.
17/6/17	Ennerdale Hub Matters	N/A
19/6/17	Openreach Clive Birkett – re Wayleave to Dig	X
19/6/17	Sue Roberts – re UU Splash Barriers	X
20/6/17	Copeland Village Services Survey	X
24/5/17	CALC – Data Protection Rule Changes	Forwarded to Councillors
26/6/17	CALC – Water Market	Forwarded to Councillors
27/6/17	CALC University of Gloucester Rural Survey	Forwarded to Councillors
28/6/17	Footpath Maintenance (West of Village) Steve Sullivan	X
30/6/17	Boundary Commission Review Workshops	X
7/7/17	Consultation: Copeland Borough Council draft conservation area design guide - supplementary planning document	Forwarded to Councillors

Resolved:

- **11/11 Memorial Beacons** – not to register to create a beacon but to support beacons in the area (possibly young farmers in Lamplugh) and pass on information to school for interest.
- **CALC Member Satisfaction Survey.** Cllr MDS to fill in with SDS (Clerk).
- **BT Wayleave** – Cllr MDS signed the Wayleave to work on land owned by the Parish Council.
- **UU Splash Barriers** – Preference for plastic or see-through barriers will be expressed via UU liaison group.
- **Copeland Village Services Survey** – to accept that this has been actioned by SDS (Clerk).
- **CALC** – Data Protection Rule Change – No action required presently.
- **Footpath Maintenance (West of Village)**
 - Cllrs RO and ML to draft a map of where the hedges are

SDS
SDS/MDS

RO

RO/ML

	<p>the responsibility of the Parish Council to trim, and detail the frequency/time of year (including the newly identified requirement to hand trim the inside of the pathway)</p> <ul style="list-style-type: none"> ○ get quotes for the work (Cllr RO, SDS) ○ find out how the Lengthsman Scheme works and identify if any of the services provided will be useful to the Parish Council. <ul style="list-style-type: none"> ● Boundary Commission Review Workshop – Attended by Cllr Lachlan. All Councillors to remain aware of changes. <p>Planning: New planning applications to consider.</p> <p>Correspondence received between meetings:</p> <p>Planning Applications, Reference: 7/2017/4044 Location: Field number 8356 Kinniside, Cleator Moor, CA23 AG (amendment to 4009) Proposal: Agricultural Implement Building Replied “No Objections”</p> <p>Notice of Grant of Planning Permission – Granted/Refused</p> <p>Reference: 7/2017/4009 Location: Field number 8356 Kinniside, Cleator Moor, CA23 AG Proposal: Agricultural Implement Building Replied “No Objections” REFUSED by LDNPA</p> <p>Reference: 7/2017/4032 Location: Ehenside, Ennerdale, Cleator CA23 3AR Proposal: Demolition of Conservatory and Erection of Garden room Replied “No Objections” GRANTED by LDNPA</p> <p><u>Additional Duties</u></p> <p>Village Phone Box The Clerk reported an incident reported to her by walkers in the village that the Phone Box is currently set up to only make calls using a card, or emergency 999 calls. However, the phone box has not been upgraded with a card reader and there seems no way to make out-going calls.</p> <p>Resolved: to enquire of BT if they were aware of this problem, and to push for it to be reinstated as a cash/coin operated phone</p>	<p>RO/SDS SDS</p> <p>ML</p>
033/07/17	<p>B: Defibrillator Project The Harpic Foundation have confirmed that there was a process for lottery funding, for defibrillators in phone boxes allowing emergency (999) calls only.</p>	

	<p>Resolved: to wait until BT have confirmed whether the village phone box can be used for general calls or if it is now only available for emergency calls. Following clarification from BT, Cllr RO to put together quote either for Defibrillator in the phone box (if it is 999 only) or at a different location.</p>	RO
034/07/17	<p>C: Community Led Plan</p> <p>Resolved:</p> <ul style="list-style-type: none"> that the Action Table should be added to the end of the plan and then Lorraine Smythe (ACTion in Cumbria employee and colleague of Cllr BJ) will read through the Action Plan and give feedback. Cllr MDS to review other comments. <p>Resilience Plan The need for a resilience plan was discussed in the context of it leading on from the CLP and the fact that Cllr ML had attended the Household Emergency Planning Meeting. ACTion in Cumbria have provided sample leaflets, which help individuals to prepare a Household Emergency Plan. These leaflets can be personalised for each Parish for issue to all households.</p> <p>Resolved:</p> <ul style="list-style-type: none"> to have the leaflets personalised for Ennerdale and Kinniside PC for distribution at the time of the Parish Meeting Cllr BJ to seek advice from ACTion in Cumbria about the scope and requirement for a resilience plan in a Parish such as ours 	BJ MDS ML BJ
035/07/17	<p>D: National Grid (North West Coast Connections – NWCC) Cllr Denham-Smith</p> <p>Resolved: to remove from the agenda as the Moorside project is on hold.</p>	
036/07/17	<p>E: Asset Register</p> <p>Resolved: carry out Land Registry search to see if they can identify any other pieces of land The Parish Council were not aware of owning – (if costs are involved then these will have to be agreed by the Council).</p>	SDS
037/07/17	<p>F: Cold Fell Action and “A595” Group - (Cllrs McMullen/Lachlan)</p> <p>No report from Cold Fell Action Group</p> <p>Report from the “A595” See Councillor Matters below</p>	
038/07/17	<p>G: West Coast Travel Plan, Off-Road Footpath (Cllr. Outhwaite)</p> <p>No report</p>	
039/07/17	<p>I: Neighbourhood Watch (Cllr Topping)</p> <p>No updates</p>	

040/07/17	<p>J: MUGA Insurance (Cllr Ayling) Cllr Ayling reported that he is waiting for the PC’s insurance company (AON) to provide a quote and that the school is the main user of the field and MUGA.</p> <p>Cllr MDS commented that the school’s insurance brokers should be informed that the field is currently not insured.</p> <p>Cllr MDS noted that the Parish Council’s insurance did not cover playing fields owned and managed by others and as such ECRAG is responsible for the provision of the insurance on its playing field and that ECRAG need to make the decision regarding the insurance.</p> <p>Cllr Ayling clarified that he is not the Chair of ECRAG , but Angie Dean is, and that he has made her aware of this issue.</p> <p>Cllr RO commented that ECRAG have been aware of this issue for many months now and the field is not currently insured.</p> <p>It was commented in view of the lack of insurance ECRAG should consider closing the field.</p> <p>Cllr Ayling commented that in the past quotations for insurance by Zuerich had run into 4 figures for the playground/field.</p> <p>The Parish Council agreed it is willing to consider assisting with the cost of the insurance but firstly quotes for the cost need to be confirmed.</p> <p>There were no resolutions as it was agreed that the playing field and MUGA are the responsibility of ECRAG and the ECRAG Chair is aware of the insurance issue.</p>	
041/07/17	<p>G: Wild Ennerdale, Rachel Oakley (Wild Ennerdale)</p> <p>The last Wild Ennerdale Partners meeting was 19 June 2017 and Rachel had provided a written report prior to the Council meeting.</p> <p>Western Boundary Update Regarding the Western Boundary between Wild Ennerdale, the lake and UU boundary. The question is does this fall within the Wild Ennerdale land boundary given that UU are a partner?</p> <p>Since the purchase Wild Ennerdale have supported what UU have tried to do with the aims and objectives of the purchase, namely:</p> <ol style="list-style-type: none"> 1. Improve the health of the river, 2. Protect the mussels and 3. Protect the river Ehen SSE designation – these are the 3 needs for UU to want the land <p>The Stewardship Plan is being updated and a new Partnership Plan will result from it. Rachel displayed ownership maps of the land boundaries which will be incorporated into the Partnership Plan, and commented that the</p>	RO

	<p>aim for the land was to ensure it fits with the vision and guiding principles of the WE partnership</p> <p>Diane O’Leary (River Ehen Project Officer) is the key contact for the river restoration, and practical management. She is employed by WCRT with funding from UU</p> <p>Her work remit has shifted from just being a specialist in fresh water mussels but to incorporating the the whole river, understanding the ecological pathways, wild life to develop the baseline evidence.</p> <p>Cllr RO asked if the consultation document for the Stewardship Plan will be the first document to be seen by the partners.</p> <p>Rachel Oakley confirmed that all documents will be issued in due course at the appropriate juncture.</p> <p>The LDNPA has asked for a call for sites to list for potential development in the next 15 years. Rachel is not sure what the criteria is. WE are considering a proposal with The Forestry Commission for a car park in the Broadmore area. This is just aspirational at this stage. There is a lot of pressure for car parking even at non-peak times. This will take the car parking away from the high-risk areas and there are costs involved.</p> <p>Cllr RO commented that if there was a car park in Broadmore the proposed footpath link through Sawdust Lanning to the village, may be prejudiced and the result may be, that neither the car park nor the footpath would be developed.</p>	
042/07/17	<p>Arrangements for The Annual Parish Meeting</p> <ul style="list-style-type: none"> To discuss arrangements, agenda, publicity for the Annual Parish Meeting (Cllr MD-S) <p>Cllr MDS has contacted Lamplugh to suggest a joint meeting. Their PC meeting is later in July. Depending on their answer then a meeting of Councillors will be arranged to flesh out the details.</p>	MDS
043/07/17	<p>Parish Council Newsletter – Discussion about format and content of the newsletter</p> <p>Resolved:</p> <ul style="list-style-type: none"> that the format will be as the previous editions the publishing date will be after the Parish Meeting at the end of the year for distribution in January. to approach Gareth Browning (Forestry) if he will be prepared to print it as the previous arrangement 	
044/07/17	<p>I: Neighbourhood Watch (Cllr Topping)</p> <p>Nothing to report.</p>	
045/07/17	<p>Highways Issues: to consider and raise issues of concern regarding highways and footpath maintenance and road safety concerns.</p> <p>A full report of Highways issues and activities was circulated prior to the meeting.</p>	

	<p>Cllr ML commented that he is not always getting much response from the Highways Department, of note are the following activities</p> <ul style="list-style-type: none"> • White lines have all been refreshed, apart from the give way lines at the western approach to the bridge. Kevin Cosgrove is putting together a contract to go West from the bridge. • Procurement and erection of finger posts is in hand. • Grit bins to be procured and placed • Resurfacing has been completed. • SID - Mike Robinson has checked brackets for fixing to poles. Posts have been erected and show Cllr ML how to assemble and set up the SID • Highways Information Management Reporting (HIMS) system (mew Web site) is not user friendly. • The Lengthsman scheme, administered by CBC, supports upkeep of parish spaces like grass verges. See 032/07/17 above for action regarding the Lengthsman scheme. 	<p>ML</p> <p>SDS</p>
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046/07/17	<p style="text-align: center;">Council Finance</p> <p>To consider any payments and/or grants to be made and receive an updated bank reconciliation.</p> <p>Resolved: to make the following payments:</p> <table border="1" data-bbox="331 929 1337 2065"> <thead> <tr> <th>Date</th> <th>Voucher Number</th> <th>Payee</th> <th>Description</th> <th>Amount</th> <th>Cheque number</th> </tr> </thead> <tbody> <tr> <td>12/07/2017</td> <td>008</td> <td>Susan Denham-Smith</td> <td>Amazon, Printer Paper</td> <td>£8.00</td> <td>000505</td> </tr> <tr> <td>12/07/2017</td> <td>009</td> <td>Susan Denham-Smith</td> <td>Post Office, CPSL Cheque postage</td> <td>£0.64</td> <td>000505</td> </tr> <tr> <td>12/07/2017</td> <td>010</td> <td>Susan Denham-Smith</td> <td>Post Office, Postage CALC, Crozier, Notice-IT</td> <td>£1.68</td> <td>000505</td> </tr> <tr> <td>12/07/2017</td> <td>011</td> <td>Susan Denham-Smith</td> <td>Folder Dividers</td> <td>£1.08</td> <td>000505</td> </tr> <tr> <td>12/07/2017</td> <td>013</td> <td>Susan Denham-Smith</td> <td>Clerk Office costs</td> <td>£24.00</td> <td>000505</td> </tr> <tr> <td>12/07/2017</td> <td>012</td> <td>Cumbria Payroll Services (Annual Payment 2017/8)</td> <td>Annual Payment 2017/8</td> <td>£67.20</td> <td>000506</td> </tr> <tr> <td>12/07/2017</td> <td>013</td> <td>Clerk Salary QTR 1</td> <td></td> <td>£356.40</td> <td>000507</td> </tr> <tr> <td>12/07/2017</td> <td>014</td> <td>Ian Topping</td> <td>Web site hosting</td> <td>£81.44</td> <td>000508</td> </tr> <tr> <td></td> <td></td> <td></td> <td>TOTAL</td> <td>£540.44</td> <td></td> </tr> </tbody> </table>					Date	Voucher Number	Payee	Description	Amount	Cheque number	12/07/2017	008	Susan Denham-Smith	Amazon, Printer Paper	£8.00	000505	12/07/2017	009	Susan Denham-Smith	Post Office, CPSL Cheque postage	£0.64	000505	12/07/2017	010	Susan Denham-Smith	Post Office, Postage CALC, Crozier, Notice-IT	£1.68	000505	12/07/2017	011	Susan Denham-Smith	Folder Dividers	£1.08	000505	12/07/2017	013	Susan Denham-Smith	Clerk Office costs	£24.00	000505	12/07/2017	012	Cumbria Payroll Services (Annual Payment 2017/8)	Annual Payment 2017/8	£67.20	000506	12/07/2017	013	Clerk Salary QTR 1		£356.40	000507	12/07/2017	014	Ian Topping	Web site hosting	£81.44	000508				TOTAL	£540.44		
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	<p>Resolved: to accept the Bank Reconciliation dated 12 July 2017, current account balance £10,525.12. This represents an uncleared balance of £9,948.68 made up of: £540.44. spend agreed at this meeting and £36.00 uncleared cheques. The reconciliation was against Bank Statement 210 dated 23/6/17</p> <p>Note: The Record of Payment at Meetings was signed by Cllr Johns (not a signatory) as the only signatory present was Cllr MDS – see item 27/07/17 above – declarations of interest.</p>	
047/07/17	<p style="text-align: center;">Councillor Matters</p> <p>Feedback from other meetings attended: not covered by other agenda items.</p> <ul style="list-style-type: none"> • Cllr ML tabled a series of letters from the Police and Crime Commissioners regarding the difficulty with being able to get in touch with the police. These were in connection with a complaint by a member of public about the dangerous driving over the bridge in the village. • Cllr ML attended the 3-Tier meeting (items of interest discussed above ie Boundary Commission) • 30 May A595 group – It has a new Chair (no longer Mitch Franks) who is now looking at objectives for the group. At issue is the name “rat run”. The hope is to make the A595 the “route of choice”. They want to stop short cuts through the village. Bob Johns of Cold Fell Committee is in the group and it is a sign of progress that the police are now involved. • Cllr BJ took part in the CALC Good Councillor course. She commented that it was aimed at new councillors, however it did open her eyes to procedural issues and responsibilities of a Councillor. 	
048/07/17	<p>Items for the next meeting: for Councillors to suggest items for the next agenda:</p> <ul style="list-style-type: none"> • No Items suggested <p>Date of the next meeting:</p> <p><u>Wednesday 13 September 2017 at 7.00pm</u></p> <p>Meeting Closed at 21:18</p> <p>Chairman.....</p> <p>Date.....</p>	