

Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.
Tel: 11946 861270

Minutes of the meeting held on Wednesday 11 September 2019 in St Mary's Church Ennerdale Bridge at 7pm

Present

Cllrs Denham-Smith (MD-S) – Chairman

Councillors

Bridget Johns (BJ), Ric Outhwaite (RO), Richard Taylor (RT) Muir Lachlan (ML)

Also in attendance

Susan Denham-Smith – Clerk (SDS),
Gwynneth Everett - CBC - (GE) Arthur Lamb – CCC – (AL)

Members of the Public

Rev Ian Parker (IP) Daniel Young, Neil Hardisty

Minute Number	Item	ACTION
337/09/19	Apologies for Absence Steve Morgan	
338/09/19	<p style="text-align: center;">Declarations of Interest</p> <p>Resolved:</p> <ul style="list-style-type: none"> • that Councillors had all signed and updated the Declaration of Interest sheet dated 11 September 2019 in the Declaration of Interest Folder. 	
339/09/19	<p style="text-align: center;">Minutes of the Parish Council Meeting Held on 10 July 2019</p> <p>Resolved: that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 10 July 2019 – Rev (1) be signed as a true record by the Chairman.</p>	
340/09/19	<p style="text-align: center;">Co-option of new Councillor</p> <p>Neil Hardisty and Daniel Young were in attendance to consider co-option onto the Council.</p> <p>Resolved: The Council agreed that if they were both willing they could be co-opted at the January 2020 meeting Clerk to forward appropriate documentation and confirm eligibility.</p>	SDS
341/09/19	<p style="text-align: center;">Public Participation</p> <p>No comments from members of the public.</p>	
342/09/19	<p style="text-align: center;">County and Borough Council Updates Cllr Gwynneth Everett Cllr Lamb (CCC)</p> <p>Cllr Everett commented on the completion of Open Space Assessment, which is currently out for consultation. Councillors commented that they had not received the questionnaire and the report was inaccurate.</p> <p>Resolved (at Clerk's Report) Council to respond to inaccuracies including the size of the population, non-inclusion of the play area and the location maps.</p>	

	<p>Cllr Everett was queried as to whether CBC will be reviewing its housing policy. This is not Cllr Everett's portfolio area but she was willing to clarify the situation.</p> <p>Cllr Lamb spoke about the footpath connection (west) between Cleator Moor and Ennerdale Bridge. It had been discussed at the REGEN meeting. There has been an action for the contractor to carry out the survey. There was an action by the Chair of the REGEN group to meet with Arthur Lamb and Kevin Cosgrove of the Highways Dept.</p> <p>Resolved Cllr Everett to speak to Steve Morgan regarding his involvement with the footpath (west) from a Tourism point of view.</p> <p>Cllr Everett to clarify CBC' s current housing policy</p> <p>Cllr Lamb reported that traffic calming assessments have been done by Capita and is waiting for funding. Resolved: Cllr Lamb to feedback who did the assessment with a view to them attending a future PC meeting.</p>	<p>GE</p> <p>GE</p> <p>AL</p>
343/09/19	<p align="center">World Heritage Status Interpretation Project Proposal</p> <p>Presentation by Alex McCoskrie Engagement Officer, English Lake District World Heritage Site and World Heritage Site Programme Manager, National Trust on:</p> <p align="center">World Heritage Site interpretation in the 13 valleys in the Lake District on behalf of the WHS and LDNPA.</p> <p>Alex introduced the project he is involved with which aims to find a suitable mechanism to promote and interpret the WHS in the Lake District. Ennerdale PC has been chosen as the pilot Council to consult on the merits, shape and scope of the project before it is rolled out to the 90 other Parish Councils in the Lake District National Park.</p> <p>In order to illustrate what might be suitable Alex had brought along a possible artist installation proposal and a more traditional mock-up of a signage style information board which may also including digital interpretation (not available at the meeting).</p> <p>As this is a project in its infancy Alex wanted to ask te Councillors 2 basic questions:</p> <ol style="list-style-type: none"> 1. If the PC would be interested in being involved in principal? 2. If so, then would we like to work with him on generating ideas, developing suitable interpretation, funding and roll-out of the project? 	

	<p>Questions from Councillors</p> <p>Q: Who is the Project Manager/Senior management involved?</p> <p>A: Alex who is 1 of 2 WHS co-ordinators. Steve Ratcliffe (LDNPA) will provide support for the project</p> <p>Q: There is the consideration of 1 village 1 valley – how do wild Ennerdale fit in?</p> <p>A: The project is intended to involve the whole valley not just Wild Ennerdale</p> <p>Q: How will it be funded</p> <p>A: Alex will be applying for funding from outside the NT, however it would be helpful if the PC would consider making a budget contingency for next year.</p> <p>Q: Is Tom Burditt involved and how does this fit with his Sustainable Land Management Package and the Wild Ennerdale Stewardship Plan?</p> <p>A: Partnership working will involve all interested/invested parties. There will be benefits to all</p> <p>Resolutions:</p> <p>The Councillors all agreed that they would both 1. support the project in principal and 2. work with Alex in developing the project.</p> <p>Alex to send copies of his presentation and a general introduction presentation and accompanying narrative on why the Lakes are a World Heritage Site.</p> <p>Councillors to consider the presentation in the light of the information contained in the introduction to why the Lakes are a World Heritage Site and consider how best to proceed with interpretation/engagement in the Ennerdale Valley.</p> <p>Alex confirmed any intellectual property proposed for the project remains with the PC.</p> <p>Clerk to send Alex a copy of the Community Led Plan</p>	<p>Alex McC</p> <p>All</p> <p>SDS</p>
344/09/19	<p>Parking in the Village</p> <p>Earlier in the year Cllr Johns had proposed a possible parking/traffic initiative with the school</p> <p>Discussions are taking place with the infant teacher and the FOEKS will be making a related grant application.</p>	<p>BJ</p>
345/09/19	<p>Wild Ennerdale</p> <p>Nothing to report</p>	

Progress Reports														
346/09/19	<p>A: Clerk's report (incl. outstanding actions, correspondence and planning) The full Clerk's Report is issued to Councillors prior to the meeting detailing all outstanding actions and correspondence received, including planning applications.</p> <p>Clerk Actions from meeting 10 July 2019 318/07/19 Himalayan Balsam – there had been computer issues with the electronic files being included in Contact magazine, but it was also agreed that it was the wrong time of year to pursue this project. Resolved: To invite Karin in January or March to present to the Council and resolve actions regarding Himalayan Balsam in the village.</p> <p style="text-align: center;">Councillor Actions from meeting 10 July 2019 (outstanding/for feedback not covered in Progress Reports)</p> <p>316/07/19 – Cllr Everett to forward portfolio list for her and Steve Morgan (outstanding) 317/07/19 The Gather Parking and Planning Cllr Outhwaite is in correspondence with Phil Saunders re parking.</p> <p>Cllr Denham-Smith met with Phil Saunders and looked at ways to improve communication and clarify the legal status of the Gather. Phil confirmed via email following the meeting that, "Our legal status (from the rules) is: "The Society is registered under the law as a society for the benefit of the community". Our purpose (also from the rules) is: "The Society exists in order to carry on business for the benefit of the community".</p> <p>Cllr Johns will be meeting with Phil and staff from the Gather to look at community involvement.</p> <p>Other outstanding items are covered in Progress Reports below The following correspondence was received and is to be considered by Councillors for comment or action.</p> <p>It was resolved that: the Clerk's Report be accepted with the following actions to be completed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Correspondence</th> <th style="text-align: left;">Resolutions</th> </tr> </thead> <tbody> <tr> <td>22/7/19</td> <td>Steve Sullivan Coast to Coast Footpath maintenance</td> <td>Bracken needs removal, ditch needs to be piped, the path broadened at the bottom</td> </tr> <tr> <td>23/7/19</td> <td>Peter Clay – 862105 concern about the overgrown Coast to Coast Footpath record of telephone conversation.</td> <td style="text-align: center;">RT/RO to meet with Steve Tatlock (LDNPA) to request the actions are taken to make the path safe</td> </tr> <tr> <td>30/7/19</td> <td>NALC Elections Survey Clerk and Councillors Action</td> <td>Councillors to carry out survey</td> </tr> </tbody> </table>	Date	Correspondence	Resolutions	22/7/19	Steve Sullivan Coast to Coast Footpath maintenance	Bracken needs removal, ditch needs to be piped, the path broadened at the bottom	23/7/19	Peter Clay – 862105 concern about the overgrown Coast to Coast Footpath record of telephone conversation.	RT/RO to meet with Steve Tatlock (LDNPA) to request the actions are taken to make the path safe	30/7/19	NALC Elections Survey Clerk and Councillors Action	Councillors to carry out survey	<p>SDS</p> <p>GE</p> <p>RO</p> <p>BJ</p> <p>RT/RO</p> <p>All</p>
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9/8/19	Dev Control CBC Consultation on removal of public pay phones D	Reply with objections sent 2/9/19	MDS
30/8/19	CALC Aldingham PC re SID usage. Advice requested.	Cllr Lachlan replied with advice/experience	
31/08/19	Larry Malone Volunteer at the Gather regarding accuracy of the minutes of the July meeting.	Following Cllr Denham-Smith's meeting with Phil Saunders 1 st draft of July minutes were amended.	
2/9/19	Leanne Paar CBC Copeland Open Spaces review	Cllr Denham Smith to reply with comments discusses at 342/09/19 above by 23/9/19	
7/9/19	Email sent to Cllr Denham-Smith from Phil Saunders Chair of The Gather, clarifying The Gather is an " Industrial and Provident society" and the legal status and purpose of The Gather is "as a society for the benefit of the community".	Clerk update minutes re "Industrial" society	
<p>All relevant electronic mail has been forwarded to councillors</p>			
<p><u>Planning:</u></p>			
<p>Correspondence or applications received between meetings:</p>			
<p><u>Planning Applications received</u></p>			
<p>Reference: 7/2019/4081 Location: North West shore of Ennerdale Lake (map)</p>			
<p>Proposal: To re-naturalise approximately 50 metres of bank along the north west shore of Ennerdale Water</p>			
<p>Reply by: 23 August 2019</p>			
<p>Reply to: planning@lakedistrict.gov.uk</p>			
<p>No Objections replied</p>			
<p><u>Pre Planning information</u></p>			
<p>Reference: Cbc ref ch/4/19/2232/0T1</p>			
<p>Location: Stowbank</p>			
<p>Proposal: Communications Mast</p>			
<p>Reply by: 25 July 2019 not compulsory</p>			
<p>Reply to: Copeland Borough Council</p>			
<p>No Objections</p>			
<p><u>Planning Applications Granted/Refused</u></p>			
<p>Application Number: 7/2019/4041</p>			
<p>Location: Land at Lowmoor End and Broadmoor Plantation, Ennerdale Bridge</p>			
<p>Proposal: Construction of a multi user track and a footbridge</p>			
<p>Granted</p>			

	<p>Application Number: 7/2019/4057 Location: Long Moor Head, Kinniside, Cleator Moor, CA23 3AG Proposal: Alterations to existing barn to provide domestic living accommodation</p> <p>Approved with Conditions</p> <p>Application Number: 7/2019/4058 Location: Long Moor Head, Kinniside, Cleator Moor, CA23 3AG Proposal: Alterations to existing barn to provide domestic living accommodation</p> <p>Listed Building Consent Approval</p>	
347/09/19	<p>B: Defibrillator Project – (Cllrs Outhwaite)</p> <p>Resolved:</p> <ul style="list-style-type: none"> • Cllr Johns will liaise with the Clerk to set up an electronic report to NWS recording the regular checks on the unit. 	BJ/SDS
348/09/19	<p>C:GDPR (Cllr Denham-Smith)</p> <p>Resolved:</p> <ul style="list-style-type: none"> • Cllr Denham-Smith to review requirements and produce privacy statement. • Clerk to forward Equal Opportunities policy to Cllr Outhwaite and update the website with the same. 	MDS SDS
349/09/19	<p>D: Village Open Spaces Maintenance (Cllrs Outhwaite/Lachlan/D-Smith)</p> <ul style="list-style-type: none"> • Cllr Taylor DEFRA Visit re responsibilities associated with common land ownership • Reducing the heights of hedges flanking footpaths – quote from contractor <p>Resolved: Cllr Taylor to complete both actions above.</p> <ul style="list-style-type: none"> • Off-road Footpath/Cold Fell Road Drainage Action agreed at 346/09/19 • Dust Levels on forest track to Gillerthwaite <p>A discussion was had about provision of a Risk Assessment for forestry work. Councillors agreed this was not in the remit of the Council but if Cllr Taylor wished to speak to the Forestry Commission/their contractors in a private capacity there was nothing to prevent him doing so.</p> <p>Resolved: that as a matter of principle, when reviewing any requests for planning permission, the council adopt the standard of expertise of an ordinary member of the public, as opposed to a professional person engaged in that field. This is necessary as the council as a group is not</p>	RT RT/RO

	<p>qualified or insured to comment on matters and cannot accept any consequential liability.</p> <p>Individuals are free to comment as they deem fit within the bounds of any publicly available information, but are not representing the council as a group.</p> <p>Cllr Denham-Smith to take advice from CALC to confirm this is the appropriate level of involvement when dealing with matters of this kind.</p>	MDS
350/09/19	<p>E: Highways Issues: to consider and raise issues of concern regarding the highways.</p> <p>Cllr Lachlan circulates a full report of actions taken and matters discussed with The Highways Department to Councillors prior to the meeting which is summarised below:</p> <ol style="list-style-type: none"> 1. <u>Missing/damaged Road-signs, roundels, finger-posts, etc.,</u> Nr. Middle cattle grid, on the 2 posts already positioned As at 30th August – Done. Thank you. <u>Sign posts</u> 1) At C4017/C4004 junction - to direct traffic to “Ennerdale Bridge” – Noted but no work planned for this financial year. 2. <u>Cold Fell Road Repairs</u> - Noted but no work planned for this financial year. 3. <u>Coasdale Beck Banking Erosion - Kirkland Road, Ennerdale Bridge</u> Bank erosion following heavy flow of beck - opposite “School” sign. Reported to County Highways - Ref: W17145046. – Work to be carried out W/B 16 September 4. <u>Application for Public Street status for Grike Corner to Bleach Green</u> – Awaiting Response from Kevin Cosgrove 5. <u>C4017 Road – Blocked Gullies near Hazel Holme</u> Kevin Thompson is awaiting feedback from the Environment Agency to confirm if consent is required, as it is next to the river Ehen, but is hopeful works will be carried out shortly. 6. <u>C4004 Cold Fell Road – nr. Entrance road to Low Cock How</u> Application for Concealed Junction warning signs to be erected – As at July 2019. <p>Laura McLellan replied on 21/08/2019 – Refusal of cyclists Slow-Down warning signs and concealed junction warning signs. Acceptance of provision of Horses warning signs on Cold Fell Road.</p> <ol style="list-style-type: none"> 7. <u>Entrance to New Barn, Fearon Place – Flooding C4017 Road</u> Kevin Thompson to inspect when heavy rain has occurred to verify the level of flooding. 8. <u>Hedge Intrusion C4004 nr The Cloggers, Tom Butt, Ennerdale Bridge</u> The landowner has been identified but letters have not been sent yet requesting action to be taken by the Highways Dept, due to the bird nesting season, a letter will be sent out this month asking the landowner to cut back the overgrown hedge. 	

	<p>There was discussion about general intrusion of hedges on many roads in the parish including around the old playpark. Cllr Lachlan confirmed he had reported all instances he had been given on the Highways HIMS system where hedges were causing problems on the highway and the highways had or had not acted as they saw fit.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • If Councillors had further evidence of hedge problems they should forward them to Cllr Lachlan for inclusion in the Highways report and reporting on HIMS • Cllr Taylor to co-ordinate with other land owners in the village to work together on hedge cutting using 1 contractor. 	All RT
351/09/19	<p>F: Cold Fell Action Group (Cllr Lachlan) Cllr Lachlan reported that there had been 3 animal deaths recently near Farthwaite and Simon Kell. Of the incidences only 1 person stopped to report the incident.</p> <p>Cllr Lamb reported that CCC were looking into installing electronic signs for road closures on Cold Fell instead of physical signs</p>	
352/09/19	<p>G: Footpath East (Village to Bleach Green) (Cllr Outhwaite) Planning application has been submitted 7/2019/4041 and granted</p>	
353/09/19	<p>H: West Coast Travel Plan, Off-Road Footpath/Cycleway - West (between Ennerdale Bridge and Cleator Moor)</p> <p>See 342/09/19 above</p>	
354/09/19	<p>I: Asset Register Consideration of need/use and liability of common land in Parish Ownership/other assets</p> <p>Resolved:</p> <ul style="list-style-type: none"> • Cllr Denham-Smith to provide a photographic inventory of the rest of the assets - ongoing 	MDS
355/09/19	<p>J: Lakeside/Inland Footpath Bleach Green Shore (Cllr Outhwaite) This is linked to the inspection of the Cold Fell Footpath with Steve Tatlock LDNPA – 346/09/19</p>	RO/RT
356/09/19	<p>Review of Governance Documents Resolve to:</p> <ul style="list-style-type: none"> • Update standing Orders in accordance with Legal briefing L09-18 NALC 2018 <p>Cllr Denham-Smith has reviewed the SOs and highlighted updates. Resolved: Draft updates to be circulated to Councillors</p>	MDS
357/09/19	<p>The Mill Historic Value and Listed Building Status Application (Cllr Taylor)</p> <p>The application to list the building was rejected by The Department of Culture Media and Sport. A discussion was had about the merits of pursuing an appeal or re-application for listing just the mill building and the mill race and protection of the equipment which is stored at Low Moor End.</p> <p>Resolved: Not to appeal or re-submit an application.</p>	

358/09/19	<p>Neighbourhood Watch and Police reports Resolved: Remove this item from the agenda as Councillors could belong to Neighbourhood Watch in a private capacity and the Clerk receives the police Newsletter which is forwarded to Councillors.</p>	SDS																								
359/09/19	<p style="text-align: center;">Council Finance</p> <p>To consider any payments and/or grants to be made, receive updates on Financial News from the Clerk and receive an updated bank reconciliation.</p> <p>Items to consider</p> <ul style="list-style-type: none"> • Grant Application Ennerdale and Lamplugh Sports Committee (to be considered in budget next month) • Opt out of Pensions submitted to The Pension Regulator • Appointment of new Internal Auditor – suggestions for a suitable person • Accepting the Clerk’s Professional Development review and recommendations by Cllr Johns for an increase in Office Costs from £24 to £25.69 per quarter in line with inflation. <p>Payments</p> <ul style="list-style-type: none"> • Clerk Salary (Qtr 2 July, August, Sept), expenses and holiday pay <p>Resolved:</p> <ul style="list-style-type: none"> • Include consideration of grant application at the Budget in November • Clerk to approach a name suggested suitable for Internal Auditor. • Accept that the Clerk has opted out of the right to pension contributions. • Accept the Clerk’s Professional Development review and recommendations by Cllr Johns for an increase in Office Costs from £24 to £25.69 per quarter in line with inflation. <table border="1" data-bbox="343 1411 1348 1724" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 10%;">Voucher Number</th> <th style="width: 25%;">Payee</th> <th style="width: 15%;">Description</th> <th style="width: 15%;">Amount</th> <th style="width: 20%;">Cheque number</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">11 Sept 2019</td> <td style="text-align: center;">0089</td> <td>Susan Denham-Smith</td> <td>Salary</td> <td style="text-align: right;">£403.92</td> <td style="text-align: center;">000563</td> </tr> <tr> <td style="text-align: center;">11 Sept 2019</td> <td style="text-align: center;">90-92</td> <td>Susan Denham-Smith</td> <td>Expenses and holiday</td> <td style="text-align: right;">£71.97</td> <td style="text-align: center;">000564</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: center;">TOTAL</td> <td style="text-align: right;">£475.89</td> <td></td> </tr> </tbody> </table> <p>Total spend this meeting £ 475.89</p> <p>Resolved:</p> <ul style="list-style-type: none"> • to accept the Bank Reconciliation dated 11 September 2019, of a current account balance of £6,450.29. This represents an uncleared balance of £5,938.40 made up of the cleared balance minus £475.98 spend agreed at this meeting and an uncleared cheque of £36. The reconciliation was against Bank Statement 233 dated 23/08/19. 	Date	Voucher Number	Payee	Description	Amount	Cheque number	11 Sept 2019	0089	Susan Denham-Smith	Salary	£403.92	000563	11 Sept 2019	90-92	Susan Denham-Smith	Expenses and holiday	£71.97	000564				TOTAL	£475.89		
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360/09/19	<p style="text-align: center;">Councillor Matters</p> <p>Councillor Matters: Feedback from other meetings attended: Items not covered by other agenda items.</p> <p>Cllr Johns requested that Councillors consider an alternative day/start time for the meeting as family commitments were making it difficult to attend the start of the meetings on Wednesdays.</p> <p>Resolved: To move the start time to 7:30pm from the November 2020 meeting.</p>	
361/09/19	<p>Items for the next meeting: for Councillors to suggest items for the next agenda:</p> <p>Budget including grant applications and WHS Newsletter Draft/content</p> <p style="text-align: center;">Date of the next meeting: <u>Wednesday 13 November 2020</u> <u>7:30pm</u></p> <p>Meeting Closed at 21:17hrs</p> <p>Chairman.....</p> <p>Date.....</p>	
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