

Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.
Tel: 01946 861270

Minutes of the meeting held on Wednesday 10 January 2018 in St Mary's Church Ennerdale Bridge

Present

Cllrs Denham-Smith (MD-S) – Chairman

Councillors

Ric Outhwaite (RO), Bridget Johns (BJ), Muir Lachlan (ML),
Ian Topping (IT), Cath McMullen (CM), Chris Ayling (CA)

Also in attendance

Susan Denham-Smith – Clerk (SDS),
Arthur Lamb CCC (AL)

Minute Number	Item	ACTION
093/01/18	Apologies for Absence No apologies	
094/01/18	<p style="text-align: center;">Declarations of Interest</p> <p>Resolved:</p> <ul style="list-style-type: none"> • that councillors had all signed and updated the Declarations of Interest sheet in the Declaration of Interest folder • that all Councillors (except ML, BJ, IT) resubmit their Declarations of Interest to Clinton Boyce at CBC and copy them to SDS, with regards to reviewing declarations of property held in the parish 	CA, MDS, RO, CM
095/01/18	<p>Minutes of the Parish Council Meeting Held on 15 November 2017</p> <p>Resolved: that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 15 November 2017 be amended at 076/11/17 p32 for “conflict of interest” to read “policy” on page 32 and then signed as a true record by the Chairman.</p>	SDS/IT
096/01/18	<p style="text-align: center;">Co-option of new Councillor</p> <p>No new candidates have come forward.</p> <p>Resolved: To continue the search for a new Councillor.</p>	All
097/01/18	<p style="text-align: center;">Public Participation</p> <p>A member of the public commented that the last meeting's minutes had not appeared on the web site. An apology was made by Cllr IT for the oversight.</p> <p>A member of the public commented that there seems to have been no progress in the planning of a footpath between Ehen Garth and the Gather.</p> <p>A Councillor commented that there would be a meeting of Regen NE Copeland regarding the West Coast Travel Plan on 18th January, where the project to link Cleator Moor to Ennerdale Bridge with a</p>	IT

	<p>footpath would be discussed.</p> <p>Cllr ML requested that the extension of the footpath between Thorntrees and the off-road footpath be raised as this, in his opinion, this was the most dangerous section. Many were in agreement.</p>																						
098/01/18	<p>Copeland County Council Update (Cllr Arthur Lamb)</p> <ul style="list-style-type: none"> • There was an abandoned car on a farm approach (not specified), which had been at issue with the police and Highways dpt until Cllr Lamb intervened to find a solution. This has now been resolved. • The Cold Fell road closures over the cold spell were not policed. Road signs were also not removed when the road was safe, which caused uncertainty, and also local radio had reported the road was closed when it was open. • Copeland Boundary Review is ongoing and open for comment. 																						
099/01/18	<p style="text-align: center;">Progress Reports</p> <p>Note: Progress report numbering does not correspond correctly with the Agenda as there are two "G"s</p> <p>A: Clerk's Update Resolved: that the Clerk's Report be accepted with the following actions to be completed:</p> <p>072/11/17 that the Councillors' Declarations of Interest are reviewed for accuracy regarding land ownership and re-submitted – action required as above.</p> <p>81/11/17 Physical search of archives to update Asset Register (incomplete – SDS, Cllr MD-S)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 45%;">Correspondence</th> <th style="width: 40%;">Actions and Resolutions</th> </tr> </thead> <tbody> <tr> <td>20/11/17</td> <td>Andrew Clarke CBC Pride of Place Campaign</td> <td>It was agreed this was a good idea and to give our support</td> </tr> <tr> <td>20/11/17</td> <td>Appointment of Auditor</td> <td>Councillors to read correspondence</td> </tr> <tr> <td>28/11/17</td> <td>Svetlana Bainbridge Commons Registration Commission ownership of Common Land</td> <td>Boundary map was forwarded to SB and a reply received. See progress reports below regarding Asset Register for actions</td> </tr> <tr> <td>28/11/17</td> <td>CBC – electoral Boundary review Poster (Feb 2018)</td> <td>No action required agreed 11/17 - 78/11/17</td> </tr> <tr> <td>28/11/17</td> <td>CALC Data Protection changes, info and training.</td> <td>SDS to attend training on 7 March in Penrith. SDS to contact Helen Bainbridge at Cleator Moor Town Council as they may be offering their own training for Councillors.</td> </tr> <tr> <td>1/12/17</td> <td>Arthur Lamb, CCC Budget</td> <td>Cllr MDS has already</td> </tr> </tbody> </table>	Date	Correspondence	Actions and Resolutions	20/11/17	Andrew Clarke CBC Pride of Place Campaign	It was agreed this was a good idea and to give our support	20/11/17	Appointment of Auditor	Councillors to read correspondence	28/11/17	Svetlana Bainbridge Commons Registration Commission ownership of Common Land	Boundary map was forwarded to SB and a reply received. See progress reports below regarding Asset Register for actions	28/11/17	CBC – electoral Boundary review Poster (Feb 2018)	No action required agreed 11/17 - 78/11/17	28/11/17	CALC Data Protection changes, info and training.	SDS to attend training on 7 March in Penrith. SDS to contact Helen Bainbridge at Cleator Moor Town Council as they may be offering their own training for Councillors.	1/12/17	Arthur Lamb, CCC Budget	Cllr MDS has already	<p>SDS/ MDS</p> <p style="text-align: center;">SDS</p>
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	Consultation	made comment	
1/12/17	Land Registry – title plan CU169805	See progress reports below re Asset Register	
6/12/17	Mr Moore Ennerdale School – School regarding rebranding	Sent to Councillors of information and will be forwarded to complainant	SDS
7/12/17	CALC Data Protection Course 7/8/March 2018	As above 28/11/17	
10/12/17	Craig Carruthers Lamplugh Sports Committee Grant Application	Agreed to award £100 from 18/19 budget. Cheque to be raised at the May meeting.	
13/12/17	CALC/NALC Pay negotiations and pay increase	Councillors to be aware that a pay award has been made to Local Government Employees	
13/12/17	SAAA Audit Appointment	For information	
21-22/12/17	Clive Willoughby – Declarations of Interest update CBC	Councillors to update Declarations of interest as detailed above	ALL
2/1/18	LDNPA Local Plan Review Consultation	Councillors to reply to LDNPA for suggestions as to how to bring the LDNPA LPRC to the widest audience. SDS has suggested social media and Annual Parish Meetings could be used.	ALL
4/1/18	Gary Moss CBC Precept annual return letter and calculator	See financials below. SDS to return Precept request	
5/1/18	CALC Highways England report and consultation paper	No action required	
5/1/18	SAAA – how to apply for exemption from Audit	Clerk has signed up for Webinar with PFK	SDS
8/1/18	NALC Councillor census Survey	For each Councillor to action individually	ALL
9/1/18	Audit return documentation	Clerk to action after year end	SDS
9/1/18	Buckingham Palace garden Party	No return required	
9/1/18	Alan Clements CBC Lengthsman alan.clements@copland.gov.uk clarification of scheme	Clerk emailed – action to follow up	SDS
<p>All other correspondence not requiring action is noted in the Clerk's Report.</p> <p>Planning Correspondence received between meetings:</p> <p>Planning Applications, Correspondence received between meetings:</p> <p>No planning applications received</p>			
100/01/18	B: Defibrillator Project (Cllrs Outhwaite/Johns)		
	Cllr Outhwaite expressed concerned about the room and the heating		

	<p>and the associated cost of providing power.</p> <p>Resolved: to look for a grant for covering the cost of the power.</p>	RO
101/01/18	<p>C: Community Led Planning – (Cllr Johns)</p> <p>Cllr Mc Mullen has proof read the full draft and made minor changes. The front cover will read 2018 – 2023</p> <p>Resolved:</p> <ul style="list-style-type: none"> • final proof be available by mid-week and printed by 19th January. • PDF to be provided for web site • Each Councillor to distribute personally to households together with the newsletter. • Cllr BJ will co-ordinate distribution. 	BJ
102/01/18	<p>D: Asset Register update (Cllr Denham-Smith)</p> <p>Common Lands Registration have confirmed that the Parish Council owns:</p> <p>Braemar Parish Ground – Sole ownership Bowness Knott Parish Quarry - part owned with DEFRA Cragfell Parish Quarry – Commons Registration say this is owned by the Parish Council Gareth Browning commented that it was on FC Land Latterbarrow Parish Quarry – part ownership with DEFRA</p> <p>Copies of the register cost £11 and £5 for maps.</p> <p>Oak tree opposite the school does not belong to E&KPC and the banking land does not belong to the bungalows.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • Cllr Ayling to call Will Rawling to try and clarify where the piece of land named– Braemar Common is. • If unresolved decision to be made about applying for map versions from the Commons Land Registration Dept • Physical Search of Archive to establish ownership of other land (incomplete) • Clarify information with Gareth Browning FC <p>Cllr Lachlan described a Beech tree that looks dead or dying. It is half-way up the Cold Fell road near the view board. Discussion was made as to whether the tree is dangerous and in need of surgery.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • Cllr Lachlan to ask Kevin Thompson Highways Dept to assess the tree and find out if they think it is safe to remain. 	<p>CA</p> <p>MDS/SDS</p> <p>ML</p>

103/01/18	<p>E: Cold Fell Action and “A595” Group - (Cllrs McMullen/Lachlan)</p> <p>There have been no further meetings of the CFA. The 595 group still has no chair and the objectives remain unclear. Cllrs ML and CM remain on the mailing list.</p>	
104/01/18	<p>F: West Coast Travel Plan, Off-Road Footpath (Cllr. Outhwaite)</p> <p>The next meeting is on 18/1/18. The plans for connecting Cleator Moor to Ennerdale with a continuous footpath will be discussed. The meeting is chaired by Regen NE Copeland.</p>	RO
105/01/18	<p>G: United Utilities Liaison Group – (Cllr Outhwaite/Cllr Lachlan)</p> <p>The issue of water from the road running off the bridge into the river just before Bleach Green Car Park is still unresolved.</p> <p>The E&K Parish Council preferred solution is knee-high, glass panels to give views of the river. However, comment was made that if the bridge was drained properly splash guards would not be needed.</p> <p>A future meeting is planned. Date to be confirmed.</p>	
106/01/18	<p>H: Wild Ennerdale (Cllr Outhwaite)</p> <p>Notes provided by Rachel Oakley from the Wild Ennerdale Joint Partners meeting on 4/12/17 refer to grant funding that is available to facilitate the continuation of the off-road footpath from the village to the lake and possibly to How Hall. The off-road footpath will continue from Braemar parallel to the road to the porta cabins and turn from there along the edge of the forest on UU.</p> <p>Cllr Outhwaite clarified that irrespective of the fact that the money is sourced from Europe it will not be affected by Brexit, however there is a difficulty in the way the grants are administered. Namely the recipient of the grant has to pay for the project up-front and then claim for the funds on production of receipts.</p> <p>The National Trust have indicated that they may be able to come to an agreement to make the payments ahead of receiving the grant money. However, the application for the grant funds needs to be made in the name of E&KPC and the planning application will have to be made in the name of E&KPC and paid for.</p> <p>The approximate cost of the project will be £85,000 not including the car parks. The grant is being provided by the Fells and LEADER scheme and the grant application deadline has been extended until June 2018.</p> <p>Rachel Oakley has a meeting with the NT on 12/1/18.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • to support the project and the involvement of the National Trust to facilitate the upfront payments, on the basis that the National 	

	<p>trust provide the funding, noting it is several times our assets, and therefore is underwritten by The National Trust.</p> <ul style="list-style-type: none"> • For E&KPC to pay the planning application fee. • that Cllr Outhwaite make the planning application and associated paperwork. 	RO
107/01/18	<p>I: Neighbourhood Watch/Police Reports (Cllr Topping) Neighbourhood Watch updates continue to be circulated</p> <p>New recruits continue to sign up. Currently 50 names.</p> <p>Police Reports:</p> <ul style="list-style-type: none"> • 2 cars interfered with at Bowness Knott. 	
108/01/18	<p>J: Newsletter (Cllr Topping) January Edition now printed. Thanks to Gareth and Rachel at Wild Ennerdale for printing. Delivery to be coordinated with Community Led Plan.</p>	BJ
109/01/18	<p>K: Map of maintenance areas in the village and frequency of maintenance (Cllrs Outhwaite and Lachlan).</p> <p>The work completed on the Asset Register is indicating that the only maintenance work required is for trimming of the hedges around the off-road footpath and will be confirmed when the final actions for the AR are completed.</p> <p>Currently Mr Crozier trims the hedges with an attachment on his tractor/JCB. He can however only reach the outside and some of the inside of the path with his boom. Discussion was made as to how the insides of the path could be trimmed; either by purchase of a hedge trimmer, but then the issue of insurance becomes a problem or by following up on the possibility of the work being done by the Lengthsman or Wild Ennerdale volunteers.</p> <p>Cllr Outhwaite questioned whether the work actually needed to be done at this time of year. However, work does need to be done before nesting if it is to be done</p> <p>Resolved:</p> <ul style="list-style-type: none"> • Cllr MDS to write to Mr Crozier to clarify the scope of his work and agree a contract • Cllr RO to contact Rachel Oakley Wild Ennerdale and to enquire about the possibility of the work being done by Wild Ennerdale volunteers. • SDS to continue to investigate the scope of the lengthsman scheme • Cllr MDS and SDS to complete the Archive investigation to finalise the Asset register. • 	<p>MDS</p> <p>RO</p> <p>SDS</p> <p>MDS/SDS</p>

<p>110/01/18</p>	<p>L: Highways Issues: to consider and raise issues of concern regarding highways and footpath maintenance and road safety concerns. Partial report from the Highways dept as only Kevin Thompson had replied (see report for full details)</p> <ul style="list-style-type: none"> • 1 and 2 no further action had been taken • 3. potholes on Longmoor Common a solution has been found and a plan to improve drainage is in place. • 4. Grike corner - Highways Dept to confirm their understanding of ownership of the land. • 5. Road Banking Collapse Swinside (footpath) LDNPA - ongoing • 6. Croasdale Beck banking erosion, Kirkland Road, work scheduled Summer 2018 • 7. Kirkland Road flooding, work scheduled for before end March 2018. • 8. Boundary Wall Collapse Croasdale, ongoing situation, which is the landowner's responsibility <p>Comment was made about the layby on the Wath Brow Road being used as a temporary tip for soil, whilst building works are being done at the new house past High and Low Waterside The Highways Dept are aware.</p> <p>Kevin Cosgrove - Highways Dept has not made comment for this report and many of the problems with the signs have been ongoing for quite some time. AL to follow up.</p> <p>Grit delivery – There is none on lane edges – the bins are full.</p> <p>Drain at The Gather is blocked and it can become icy when the temperature drops. There is no grit near The Gather. A grit bin required.</p> <p>Cllr Lachlan has requested that the Highways Dept share the data from the speed indicators of Kirkland Road</p> <p>Resolved:</p> <ul style="list-style-type: none"> • AL to follow up the work needed to be done on the signs with Kevin Cosgrove. • Cllr Lachlan to request grit bin for outside The Gather. 	<p>AL</p> <p>AL</p> <p>ML</p>
<p>111/01/18</p>	<ul style="list-style-type: none"> • Annual Parish Meeting <p>The Annual Parish Meeting is a statutory requirement to take place between 1 March and 1 June every year. Possible speakers are Sarah McNeil Waste Prevention Officer, Andrew Clarke CBC Communications Officer, re Pride of place initiative, LDNPA</p> <p>Resolved that Cllr MDS would:</p> <ul style="list-style-type: none"> • Set the date • Organise speakers • Suggest an agenda 	

	<ul style="list-style-type: none"> • Speak to Lamplugh Parish council about venue 	MDS																								
112/01/18	<p style="text-align: center;">Council Finance</p> <p>To consider any payments and/or grants to be made and receive an updated bank reconciliation.</p> <p>Resolved: to make the following payments:</p> <ul style="list-style-type: none"> • Agreement of Budget • Agreement of Precept • Ecrag insurance was paid for the last year to June by ECRAg. Provision needs to be made for insurance for the park in the budget. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Date</th> <th style="text-align: center;">Voucher Number</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Amount</th> <th style="text-align: center;">Cheque number</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">10/01/2018</td> <td style="text-align: center;">00022-28</td> <td>Susan Denham-Smith</td> <td>Clerk Salary Qtr 3</td> <td style="text-align: right;">£ 356.40</td> <td style="text-align: center;">000516</td> </tr> <tr> <td style="text-align: center;">10/012018</td> <td style="text-align: center;">00022-28</td> <td>Susan Denham-Smith</td> <td>Clerk Exp Qtr 3</td> <td style="text-align: right;">£ 50.31</td> <td style="text-align: center;">000517</td> </tr> <tr> <td colspan="4" style="text-align: right;">TOTAL</td> <td style="text-align: right;">£406.71</td> <td></td> </tr> </tbody> </table> <p>Resolved: to accept the Bank Reconcilliation dated 10 January 2018, of a current account balance of £9,339.88. This represents an uncleared balance of £8,933.17 made up of £406.71 spend agreed at this meeting. The reconciliation was against Bank Statement 214 dated 23/12/17.</p> <p>Budget 2018/19 Resolved:</p> <ul style="list-style-type: none"> • to amend the budget to allow for a contribution to the insurance for Village Park of up to £500 • to set the Precept at £3,840, an increase of 2.5% 	Date	Voucher Number	Payee	Description	Amount	Cheque number	10/01/2018	00022-28	Susan Denham-Smith	Clerk Salary Qtr 3	£ 356.40	000516	10/012018	00022-28	Susan Denham-Smith	Clerk Exp Qtr 3	£ 50.31	000517	TOTAL				£406.71		
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113/01/18	<p style="text-align: center;">Councillor Matters</p> <p>Cllr Topping announced his resignation from the Ennerdale and Kinniside Parish Council with effect from 1 April 2018.</p>																									
114/01/18	<p>Items for the next meeting: for Councillors to suggest items for the next agenda:</p> <ul style="list-style-type: none"> • Redistribute Cllr Topping's duties. <p>Date of the next meeting:</p> <p><u>Wednesday 14 March 2018 at 7.00pm</u></p> <p>Meeting Closed at 20:52</p> <p>Chairman.....</p> <p>Date.....</p>																									